

Workshop Title	Coaching and Delegating
Workshop Description	An organisations future growth is linked to the development of its personnel. This workshop is suitable for any individual within an organisation whose position has evolved to include a supervisory function. The workshop will benefit new and experienced managers from gaining necessary skills to organise the flow of tasks in a team and to equip them with skills that will enable greater efficiency within the organisation. The workshop covers the coaching and delegating process and will develop delegates to write performance outcomes and objectives. It would also create an understanding on how to develop work plans for individuals and groups. The skill of coaching and delegating would also be developed.
Admission Requirements	<ul style="list-style-type: none"> • Must be at least twenty three years of age. • Must be in possession of a matric certificate or the mature age exemption procedure must apply.
Delivery Method	Contact Sessions
Duration	1 day/ 8 hours
Price	Refer to the BSU Price List
Enquiry Contact	bsuenquiries@dut.ac.za / 031 -373 5710/5762