

Workshop Title	Performance Management
Workshop Description	This workshop is designed to improve performance management in an organisation. It looks at the aims of performance management, the management process, how to set up a performance management system and how to conduct performance appraisals. The workshop unpacks the benefit of performance management, understanding perceptual errors in performance management and how to construct a performance plan. The workshop also teaches key skills in improving communication, motivation and coaching to be used in effective performance management.
Admission Requirements	<ul style="list-style-type: none"> • Must be at least twenty three years of age. • Must be in possession of a matric certificate or the mature age exemption procedure will apply.
Delivery Method	Contact Session
Duration	2 days/16 hours
Price	Refer to BSU Fee Schedule
Enquiry Contact	bsuenquiries@dut.ac.za / 031 -373 5710/5762